

CHAPEL HILL EMERGENCY GATE PROCEDURES

(Jan 2013)

Overview:

The entrance and exit gates are both equipped with battery back-up to open and close the gates during short term power outages. In the event there is an electrical power outage, if the gates are not secured in the up position prior to the batteries being depleted, they will eventually stop working. In the event the gates do not automatically open, they can be opened manually.

In effort to minimize the chances of anyone having to manually open a gate, it is requested that you communicate any instance in which you notice irregular gate performance or hear a gate alarm sounding to an HOA board member in a timely manner. You can reach a board member by sending an email to hoa.chapelhill@gmail.com or by phone:

| | |
|-------------------|---------------------------------|
| Doug Moore | H: 256-721-1858 C: 256-527-6473 |
| Jodi Jones | C: 229-402-3205 |
| Arthur Werkheiser | C: 256-652-5575 |
| Berkley Gamble | C: 586-255-9865 |

Before attempting to open a gate manually, you may be able to get the opposite gate open automatically. Provided there is sufficient electrical or battery power, you can cycle a gate by pushing the button inside the emergency box attached to the entrance side of both gate control boxes (see photo below).



Helpful Hints

- The button is hard to see. It is covered with a rubber seal and is located slightly above the access hole on the back of the box.
- If you cannot reach the button, you may need to use an object with a blount end (i.e. topline of a pen, eraser end of pencil etc.) to press it.
- Once the button is pushed, the gate will open and close one time at the normal rate provided either electrical or battery power is available.

Note:

If there is any power being supplied to the opening mechanism (i.e. the electricity is on or there is power left in the backup batteries) it may prevent the gate from being opened manually. If the gate must be opened manually the preferred procedure is to access the control box and ensure that the electrical and battery power have been turned off first. The HOA board members and the additional volunteers listed below have a key to the control box. Please contact one of them if assistance is needed.

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|--------------|---------------------------------|
| John Wynn | C: 256-656-7342 |
| Rajiv Sharma | H: 256-325-4545 C: 256-656-7852 |

Assuming the electrical power is off and all power is depleted from the backup batteries, the procedure below may be used to manually open a gate without having to access the control box:

1. Stand in front of the gate near the control box and lift up 1 to 2 inches on the Linkage Arm at the pivot point joint (see diagram for lift point).
2. Walk out to end of gate and lift gate to open position.

Note:

It only takes 16-30 lb. of force to open gate. If more is required, do not force it open. Try the same procedure on the opposite gate.

